

## Registration form



### IALA Seminar on the IALA Risk Management Tool Box Sydney, Australia 5 - 9 November, 2012

Surname .....Initials .....  
First name .....  
.....  
Mr/Mrs/Dr/Capt/etc .....  
Country .....  
Organisation or Company .....  
Address .....  
.....  
.....  
Telephone: .....  
Mobile: .....  
Fax: .....  
E-mail: .....

#### REGISTRATION PAYMENT (Seminar : €850)

- By enclosed cheque or bank draft  
 By CREDIT/DEBIT card  
Please charge my VISA, MASTER CARD or EUROCARD  
Card N° .....  
Expiry Date .....  
Security number .....  
Total to be charged .....

Signature:

- Please send an INVOICE  
 An invitation letter is required (for visa purposes)

I agree to my contact details being provided in the final report of the seminar **YES / NO**

The completed form should be sent to :

e-mail: contact@iala-aism.org  
Fax: +33 1 3451 8205  
Post to: 10, rue des Gaudines  
78100 Saint Germain en Laye - France

## Hotels:

When booking you should contact:  
Four Points by Sheraton (Option A on map)

<http://www.reservations.01305@fourpoints.com>  
and follow the instructions. This is the only hotel with which a rate has been negotiated and bookings can be made at the agreed rate for the period 3 and 10 November. The negotiated daily rates are:

A\$300 for a Harbour View room

A\$250 for a City View room

Other recommended hotels available are:

#### 1. Seasons Harbour Plaza (Option B on map)

252 Sussex Street  
SYDNEY NSW 2000  
Phone: +61 (0)2 9336 5111  
e-mail: reservations.shp@sahg.com.au  
Web: [www.seasonsharbourplaza.com.au](http://www.seasonsharbourplaza.com.au)

#### 2. Park Royal Darling Harbour (Option C on map)

150 Day Street  
SYDNEY NSW 2000  
Phone: +61 (0)2 9261 1188  
e-mail: reserve.prsyd@parkroyalhotels.com  
Web: [http://www.parkroyalhotels.com/en/hotels/australia/sydney/parkroyal\\_darling\\_harbour\\_sydney](http://www.parkroyalhotels.com/en/hotels/australia/sydney/parkroyal_darling_harbour_sydney)

#### 3. Novotel Sydney on Darling Harbour (Option D on map)

100 Murray Street  
DARLING HARBOUR NSW 2000  
Phone: +61 (0)2 9934 0000  
e-mail: h1181@accor.com  
Web: [www.novoteldarlingharbour.com.au](http://www.novoteldarlingharbour.com.au)

#### 4. The York by Swiss-Belhotel (Option E on map)

5 York Street  
Sydney NSW 2000  
Phone: +61 (0)2 9210 5000  
e-mail: restysb@swiss-belhotel.com  
Web: [www.theyorkapartments.com.au](http://www.theyorkapartments.com.au)

#### 5. Mantra on Kent (Option F on map)

433 Kent Street  
Sydney NSW 2000  
Phone: +61 (0)2 9284 2300  
e-mail: kent.res@mantra.com.au  
Web: <http://www.mantra.com.au/new-south-wales/sydney-and-surrounds/sydney/accommodation/hotels/mantra-on-kent/>

#### 6. Metro Apartments on King Street (Option G on map)

27-29 King Street  
Sydney - NSW 2000  
Phone: +61 (0)2 9290 9200  
e-mail: metrodarlingharbour@metrohg.com  
Web: <http://www.metrohotels.com.au/sydney-hotels/metro-apartments-on-king-17>



## NOTICE

of an IALA Training Seminar on :



The IALA Risk Management Tool Box :  
Ports & Waterways Safety  
Assessment (PAWSA),  
IALA Waterways Risk Assessment  
Program (IWRAP) Mk2 & Simulation

5 - 9 November, 2012  
Sydney, Australia



## Event

The International Association of Marine Aids to Navigation and Lighthouse Authorities (IALA), in conjunction with the Australian Maritime Safety Authority (AMSA) will host an IALA training seminar on the IALA Risk Management Tool Box – PAWSA, IWRAP Mk2 & Simulation from 5 - 9 November 2012, at the Four Points by Sheraton, Sydney. *This seminar will be within the framework of the IALA World-Wide Academy.*

The seminar will demonstrate how PAWSA and IWRAP Mk2 complement each other, review the utility of PAWSA to national administrations and the need for trained facilitators and introduce the revised and recently updated IWRAP Mk2, and the commercial version. The seminar will also provide training on the use of IWRAP Mk2, using practical examples, and show how simulation can be used in waterway planning. Participants will benefit from Instruction provided by expert trainers and by means of practical examples.

## Background

This seminar continues the series of seminars for training in the use of the IALA Risk Management Tool Box. It is set in the context of IALA Recommendation 0-134 on Risk Management Tools for Ports and Restricted Waterways.

### Objective

The seminar aims to provide an opportunity for delegates to experience the capability of the IALA Risk Management Tool Box, including the qualitative PAWSA tool and the quantitative IWRAP Mk2 together with simulation techniques.

Specifically, the seminar will:

- Present the IALA Risk Management Tool Box and introduce the different tools;
- Review the utility of PAWSA, including experience from previous assessments and examination of a specific water way;
- Present the way to prepare, organise, conduct and conclude a PAWSA workshop;
- Allow participants to conduct a number of practical IWRAP exercises with their own laptop;
- Understand the use of simulation in risk assessment;
- Illustrate the complementarity of PAWSA and IWRAP Mk2 and the use of simulation.

## Attendance

The seminar is directed towards those involved in the design, marking and management of waterways. There is a limit of 70 delegates, each of which is requested to bring his / her own Microsoft Windows enabled laptop, with mouse. A copy of the IWRAP Mk2 software will be issued and installed on delegate's laptops at the beginning of the seminar. Delegates must, therefore, have an "unlocked" laptop. It is regretted that the IWRAP Mk2 software does not currently work with Apple computers. The working language of the seminar will be English.

## Arrangements

The seminar will be held at:

Four Points by Sheraton  
161 Sussex Street  
Sydney, NSW 2000  
Australia

Contact:

Tel: +61 2 9290 4000

Fax: +61 2 9290 4040

e-mail: Sydney.CateringSales@fourpoints.com

URL: <http://www.starwoodhotels.com/fourpoints/property/overview/index.html?propertyID=1305>

## Access

A map of the area immediately surrounding Darling Harbour, with the recommended hotels marked on it, is provided separately and can be downloaded on : <http://www.iala-aism.org>

## Registration fee

The workshop fee is **€850** (Eight hundred fifty Euros)

The seminar fee includes:

- Participation at all sessions
- A welcome reception (Monday)
- Light lunches and tea / coffee (Monday - Friday)
- A seminar dinner (Wednesday)
- All material presented at the workshop

An official partner programme is not being planned. However partners are very welcome to attend the Welcome Reception and the Dinner, for which there will be a charge.

Welcome Reception : **A\$60**

Dinner & Harbour Cruise : **A\$100**

## Programme

Day 1 - 5 November	
<b>Session 1</b> <b>Session 2</b> <b>Session 3</b> <b>Session 4</b> <b>Session 5</b>	Registration (0900) Opening (10.00) Presentations IALA Risk Management Tool Box IWRAP Mk2 - Introduction IWRAP Mk2 - Installation & Licensing Scheme
<b>18.30 - 20.00</b>	<b>Welcome Reception at Australian National Maritime Museum</b>
Day 2 - 6 November	
<b>Session 6&amp;7</b> <b>Session 8&amp;9</b>	IWRAP Mk2 - running simple cases IWRAP Mk2 - running more complex cases <b>Free evening</b>
Day 3 - 7 November	
<b>Session 10</b>  <b>Session 11 &amp; 12</b> <b>Session 13</b>	PAWSA – General overview ● logistical planning ● references ● use of workshop survey books ● Data sources and methods ● facilitation techniques & risk factors PAWSA - Practical exercise PAWSA - Preparation and content of the workshop report
<b>19.00 - 22.00</b>	<b>Seminar Dinner &amp; Harbour Cruise</b>
Day 4 - 8 November	
<b>Session 14 &amp; 15</b> <b>Session 16</b> <b>Session 17</b>	IWRAP Mk2 - Real Case Studies Simulation techniques - introduction Simulation tools - introduction and introduction to IALA's Guideline 1058 on the use of simulators for design of waterways and planning for AtoN <b>Free evening</b>
Day 5 - 9 November	
<b>Session 18</b> <b>Session 19</b>	IALA Risk Tool Box in the round Seminar discussion & debrief Closing (1400)

