



MINISTRY OF TRANSPORT
MALAYSIA



INFORMATION FOR DELEGATES

**IALA WWA Seminar & Diplomatic Conference
24 – 28 February 2020
Kuala Lumpur, Malaysia**

INFORMATION

- 1 A Diplomatic Conference be convened to consider and adopt a Convention on the International Organization for Marine Aids to Navigation of the International Association of Marine Aids to Navigation and Lighthouse Authorities (IALA).
- 2 The Government of Malaysia will host the Diplomatic Conference from 25 to 28 February 2020, and preceded by a Seminar on Safety of Navigation on 24 February 2020, both to be held in Kuala Lumpur.

VENUE INFORMATION

- 3 The one-day seminar and four-day conference will be held in Grand Hyatt Hotel, Kuala Lumpur.



Address: Grand Hyatt Kuala Lumpur, 12 Jalan Pinang, 50450 Kuala Lumpur

Website : <https://www.hyatt.com/en-US/hotel/malaysia/grand-hyatt-kuala-lumpur/kuagh>

Telephone: + 603 2182 1234

4 The seminar will commence at 8.30 am on Monday, 24th February 2020 and expected to conclude at 5.00 pm same day. It is to be held at Grand Salon 1 located at 1st Floor of the Grand Hyatt Hotel.

5 The diplomatic conference is to be held at the Grand Ballroom located at the ground floor of the hotel. The conference will commence daily from 9.00 am to 5.30 pm, 25th to 28th February 2020.

6 Registered delegates will be issued identification badges at the Registration Desk on 24th (8.00 am to 9.30 am; 4:30 pm to 6:30 pm) and 25th February 2020 (8.00 am to 9.30 am) at the foyer of Grand Ballroom, Grand Hyatt Hotel. For identification and security reason, delegates are requested to wear and display their identification badge at all times during the conference and any event relating thereto. Lost identification badge is to be reported with the Secretariat.

TRAVEL ARRANGEMENTS

7 Delegates should ensure that they are in possession of a **6-months passport validity from the day of departure from Malaysia including any necessary entry and transit visas prior to their departure**. It is suggested that visa applications are submitted to the relevant embassy(ies) as early as possible as the issuance of the visas might take a long time.

8 Please check your country's visa and vaccination requirement here: <https://www.imi.gov.my/index.php/en/main-services/visa/visa-requirement-by-country.html>

9 Delegates will be arriving and departing from either the Kuala Lumpur International Airport (KLIA) or KLIA2 terminal. Both are located close to each other and connected via KLIA Transit train. Train fare to/from each terminal is RM2.00 per one-way travel.

10 Delegates will be required to bear the following costs: all expenses in their home country incidental to traveling abroad, including expenditure relating to passport, visa and any other miscellaneous items.

11 Government of Malaysia will not assume responsibility for any of the following costs, which may be incurred by the delegates while attending the conference:

- i. compensation for salary or related allowances during the period of the training course;
- ii. any costs with respect to insurance, medical bill, hospitalization and visa processing fees;
- iii. compensation in the event of death, disability or illness; and
- iv. loss or damage to personal property of delegates while attending the conference.

12 Delegates opting to make their own airport transfer arrangements to/from hotel, there are several options available.

- i. Coupon taxi – concession taxis can be hired from arrival floor. These companies have booth at the exit of Arrival Gate. Rate is based on car type and distance, typically range from RM80 to RM200.
- ii. Metered taxi – metered taxi is available at level 1 and 3 of KLIA main terminal and level 1 of KLIA2 main terminal. Rate is charged based on meter traveled, is RM3.00 (first 1km or 3 minutes) and RM0.10 for each consequent 115 meters/21 seconds traveled.
- iii. E-hailing service – Malaysia has 46 e-hailing service provider you can choose from. All these providers can be booked via app installed from Google Play (for Android) or App Store (Apple). Rates are based on car type and typically range from RM60 – RM120, excluding toll-charge. Some of the popular providers are:
 - a. Grab
 - b. MyCar
 - c. Mula
 - d. Teksiku

13 The Secretariat does not provide shuttle or transport services from hotel to other destinations, except for excursion program scheduled by host.

ACCOMODATION

14 Delegates are encouraged to stay at the conference venue. As there are limited number of rooms available, availability will be on first-come-first-serve basis. Delegates are expected to pay for all expenses related to their stay e.g. room, room service, phone calls and mini bars. Check-out is at 12 noon and all charges are to paid upon check-out.

15 However, there are several hotels available within walking distance of conference venue.

No.	Hotel	Distance to Grand Hyatt KL	Average price/night (USD)
5 star			
1.	Mandarin Oriental Kuala Lumpur City Centre, 50088 Kuala Lumpur W: https://www.mandarinoriental.com/kuala-lumpur/petronas-towers/luxury-hotel/accommodations E: mokul-reservations@mohg.com	350 m	Deluxe Room : 148 – 187 Club Room : 209 – 231 Mandarin Room : 326
4 Star			
2.	Impiana Hotel Kuala Lumpur Impiana Klcc Hotel & Spa, 13, Jalan Pinang, 50450 Kuala Lumpur W: https://kualalumpurhotels.impiana.com.my/ E: info.klcc@impiana.com	65m	Superior Room: 106.45 – 124.91 Deluxe Room : 124.91 – 144.26 Club Room : 166 – 178,.34
3.	Traders Hotel Kuala Lumpur Kuala Lumpur City Centre 50088 W: https://www.shangri-la.com/en/kualalumpur/traders/ E: thkl@tradershotels.com	300 m	Deluxe Room : 121.01 – 145.21 Club Room : 176.67 – 208.13 Suites : 217.81 – 237.17
4.	Novotel Kuala Lumpur City Center 2, Jalan Kia Peng, Kuala Lumpur, 50450 Kuala Lumpur, Wilayah Persekutuan Kuala Lumpur W: https://www.accorhotels.com/gb/hotel-6324-novotel-kuala-lumpur-city-centre/index.shtml E: H6324@accor.com	400 m	Deluxe Room : 81.90 Junior Suite : 173.43
3 star			
5.	Corus Hotel Persiaran Hampshire, Jalan Ampang, Kuala Lumpur, 50450 Kuala Lumpur W: https://www.corushotelkl.com/home/ E: reservations@corushotel-kl.com	1.1 km	Deluxe Room : 52 – 54 Paradise Cabana : 68 Executive Room : 79

6.	Le Apple Hotel 160, Jalan Ampang, Kampung Baru, 50450 Kuala Lumpur W: http://leapple-klcc.com.my/ E: info@leapple-klcc.com.my	1.3 km	Superior : 52 Deluxe : 60 - 78
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CONTACT PERSONS

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